

Rules for the submission scientific essays and articles

- Essays or scientific articles must be original and unreleased.
- The works must be sent to the email address: revista.indice@cnu.edu.ni in Word format or another text processor compatible with Windows.
- Must be presented in Times New Roman, size of letter 12, with space of 1.5 and alignment in justified.
- The extension must not exceed 20 pages, including references, illustrations, maps and tables.
- In a separate archive it must be included a CV of the author/authors, indicating their institutional affiliation, position held, postal address, email address, and ORCID code.
- All pages must be numbered in the right superior side, including the first page.
- Every essay must contain a title, abstract (English and Spanish), keywords (English and Spanish), introduction, development, conclusion, references.
- The scientific article must include, also, a section about the applied methodology. The first page must contain:
 - Complete title that does not exceed 14 words, centered, black, with the first letter in Capital letter and the rest in lower case.

Name of the authors.

- Abstract or resumé with a maximum extension of 300 words, preceded by

the word Abstract, that must also be included. This must also be inserted in Spanish (Resumen).

In general, the texts must contain the following:

- Essays: a) motivation, b) proposition or idea that must be tested, c) main results and d) main conclusions.
- Scientific article: a) advances or results of an investigation b) purpose: establish the objectives of the investigation (even if these could be deduced from the title or another part of the abstract); c) methodology: broadly describe the techniques or proceedings used during the investigation; d) description of the sources and ways of use; f) main results of the investigation; g) implications of the results (in particular, how these are related with the purpose of investigation).

In both cases (essays and articles), it must be included a maximum of five keywords, in English and Spanish.

- **Structure of the scientific essay:**

- Title: Presented in a clear, concise, and pertinent manner.
- Abstract: Properly address the parts that constitute the manuscript (250-300 words).
- Keywords: Contain information of the content of the text. Are inside a globally used thesaurus. They are presented in a minimum of three and a maximum of five.
- Resumen: Translation to Spanish to the content of the abstract.
- *Palabras clave*: Translation of the keywords of the document.
- Introduction: Presents in a concrete and clear manner the necessary information about the contributions provided by the work. Likewise, defines the problems to address together with the results.
- Development: The developed sections are correlated with the objectives and thesis described in the introduction. The topic, aside from being exposed, must be analyzed with theoretical and methodological support. Likewise, ideas are raised with arguments that support reliable resources, in correspondence with topics that are described in the introduction.

- Conclusions: Describes the contributions made, through the own arguments of the authors, and in correspondence with the raised objectives.
- References: All citations on the text must be found in this section. Presents at least ten references, updated and with recognized sources.
- **Structure of the scientific article:**
 - Title: Is presented in a clear, concise, and pertinent manner.
 - Abstract: Properly address the parts that constitute the manuscript (250-300 words).
 - Keywords: Contain information of the content of the text. Are inside a globally used thesaurus. They are presented in a minimum of three and a maximum of five.
 - Resumen: Translation to Spanish to the content of the abstract.
 - *Palabras clave*: Translation of the keywords of the document.
 - Introduction: Presents in a concrete and clear manner the necessary information about the contributions provided by the work. Likewise, defines the problems to address together with the results.
 - Materials and methods: This section must include in a clear manner the applied type of investigation, the participants of the study, instruments, proceedings of collection of data and their analysis. Likewise, we must answer the set objectives.
 - Results and discussion: Develops arguments in a logical and coherent manner. The objectives, hypotheses/thesis raised are correlated. Contains a triangulation of the objectives, methodology, quantitative and/or qualitative methods.
 - Conclusionss: Describes the contributions made, through the own arguments of the authors and in correspondence with the raised objectives.
 - References: All citations on the text must be found in this section. Presents at least ten references, updated and with recognized sources.
- **Other aspects to consider:**
 - Titles and subtitles must be presented without numeration, or letters, or

underlines.

- Tables, figures, photos and other illustrative images must be numbered and referred to on the text. They are not incorporated on the text but be sent in separate archives.
- The original photos, drawings, figures, tables, graphics, etc., must be presented numbered consecutively with Indo-Arabic numbers (Figure 1, Figure 2). They must indicate the name of the author and the number of illustrations and include their respective legend or caption of the photo in which the source is consigned.
- Photographs and images must be presented in JPG achieve with a resolution no lower than 300 DPI/PPI. Must be delivered in a USB device or sent to the email address.
- Authors must indicate the place where they will place illustrations inside the body of the text.
- Tables must not be elaborated with tabulations, or with space bar. Must use the function of Insert table of Word.
- The citations must be integrated on the essay or scientific article, between parentheses, referring to the author, year and page (Pérez, 1998, p. 18). Must integrate the used literature. This must be found at the end of the essay as References, following the alphabetical order of the cited authors.
- Captions must be used only when primary sources are cited, or special circumstances merit clarification.
- The references must follow the Style Manual of publications by the American Psychological Association (APA), version 7.

Example:

Reference of book: Last name, N. (year). Title of the book (Edition). Editorial. URL.

Example:

Pérez, J. (1993). Obras históricas completas. Fondo de Promoción Cultural BANICWagner, P., Weiss, C.,

Electronic version:

Last name, N. (year). Title of the book. Editorial (if applicable). DOI or URL

Example:

Guevara, C. (2021). Nicaragua y su historia reciente. Aldila editorial. [https:// doi. org/1056797490](https://doi.org/1056797490)

Reference of journalistic publications: 1) article of journal, 2) newspaper article

1) Article of journal:

Apellido, N. (año). Título del artículo. Nombre de la revista, volumen (número de edición), página(s).

Example:

Aguirre Salinas, C. (2022). Investigación e innovación educativa: estrategia vinculante entre los sectores educativos y productivos en Nicaragua. Índice, Revista de Educación de Nicaragua (3), 43-62.

2) Article of online journal:

Last name, N. (year). Title of the article. Name of the journal, volume (edition number), page(s). <https://www...>

Example:

Aráuz, M. (2021). La coma criminal. Revista Santander, 3(54), 124-165. [https:// doi.org/10.19052/ruls.vol1.iss80.16](https://doi.org/10.19052/ruls.vol1.iss80.16)

3) Newspaper article:

Last name, N. (year, day month). Article title. Newspaper name, page(s) without abbreviations.

Example:

Dávila, B. (2021, 26 de octubre). La nueva Nicaragua. El 19digital, 13-15.

4) Online newspaper article:

Last name, N. (year, month day). Article title. Name of the newspaper. <http://...>

Example:

Dávila, B. (2021, 26 de octubre). La nueva Nicaragua. El 19digital. [https:// www. elespectador.com/opinion/la-capucha-columna-904714](https://www.elespectador.com/opinion/la-capucha-columna-904714)

Reference to musical works: Last name or name of the group. (year of release). Title of the song. Album title. [Medium of recording: compact disc, cassette, etc.]. Record label.

Example:

Vargas/The Beatles (1944). La Mora Limpia. Nicaragua bella. [CD]. Atlantic music

References to audiovisual media: Internet videos (YouTube, Vimeo, Dailymotion, etc.): Last name, N. [Username]. (Year, month, day). Title of the video [Video archive]. Location platform. URL.

Example:

Alanís, R. [Constelación]. (2021, 26 de octubre). El Renacimiento: La época de Miguel Ángel y Leonardo da Vinci [Archivo de vídeo]. YouTube. [https:// www.youtube.com/watch?v=voaH_J9VB5K](https://www.youtube.com/watch?v=voaH_J9VB5K)

Blog references. Last name, N. (year, month, day). Title of the message [Form description]. Website name. URL.

Example:

Duarte, A. (2021, 27 de octubre). La majestuosidad del Xolotlán [Mensaje en un blog]. El zenzontle. <http://www.biblogtecarios.es/felicampal/la-biblioteca-quequieres-sera-la-biblioteca-quequieras>

Differences between Bibliography and Reference

References include all cited sources on the work. On the other hand, bibliography accepts sources that allow the foundation of the topic but weren't cited on the document's body. According to the APA Style, it is expected that all authors incorporated on the section of References to be found on the work.